

JOB DESCRIPTION

Job title: Royalist Sailing Master

Line Manager: Head of Offshore

Context

The Marine Society & Sea Cadets (MSSC) is a vibrant and growing charity delivering life changing nautical adventure for young people through the Sea Cadets together with personal and professional development opportunities for seafarers with the Marine Society. Working with our staff, cadets and volunteers, we have built a vision and five-year strategy to take us forward and further improve the astounding contribution already made through our work to the lives of thousands of young people and seafarers, while fully supporting our volunteers who are vital to our success

The Sea Cadet Corps (SCC) is under the Command of the Captain Sea Cadets (CSC) and is comprised of 6 Areas which are administrative divisions of the national organisation. Each Area is led by an Area Officer (AO) and is subdivided into Districts, with each District made up of a number of individual Units. Overall there are approximately 400 Sea Cadet Units across the UK with each Unit registered as an independent charity.

Our vision for the MSSC is:

To be the leading maritime charity for youth development and lifelong learning.

For Sea Cadets it is:

To give young people the best possible head start in life through nautical adventure and fun.

We are guided by our values of:

Respect; Loyalty; Commitment; Self-discipline; Honesty & Integrity

Role

The New Sea Cadet Flagship (TS Royalist) is currently in her second full sailing season with the Marine Society & Sea Cadets (MSSC), having been delivered from her Spanish builders in May 2015. The Sailing Master is the Second-in-Command of TS Royalist and is an employee of the MSSC and a member of the Head of Offshore Training's staff. The ship is base ported in Gosport, Hampshire.

Due to the nature of the work, this post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and the post holder will be required to undergo a Disclosure and Barring Service (DBS) check.

The vessel mainly undertakes 6-day voyages for up to 24 Cadets at a time around the UK and near continent, from March to November. On occasions she travels further afield to take part in Tall Ship Races. From December to February, the vessel undergoes winter maintenance, which may include a docking, usually on the South coast. The particular demands of seagoing employment require the incumbent to be available for duty for prolonged periods and working hours cannot be defined in terms of numbers of hours per week, nor will overtime be recognised. The working and rest hours for this role will be within the confines of the terms of the Maritime Labour Convention 2006. The uncertain nature of the working hours will be recognised by the holiday arrangements afforded.

Purposes

Primary Purpose. The primary purpose of the Sailing Master is to be the Second-in-Command of TS Royalist and to be confident to take Command as and when necessary.

Secondary Purposes. To be the ship's Safety Officer and also to act as the ship's Training Officer.

KEY RESPONSIBILITIES

The following is a list of the principal tasks of the Sailing Master TS Royalist, but is not exhaustive;

- a. To stand deck watches 1 in 2 with the Commanding Officer when at sea.
- b. To support the CO and ensure the safety, discipline, morale, welfare and day-to-day employment of the permanent crew and all embarked personnel.
- c. Act as the ship's Safety Officer, ensuring regular safety meetings take place and that safety issues and concerns are properly addressed.
- d. Implement and oversee all training on board.
- e. To supervise and be responsible for all activities on deck and aloft.
- f. Supervise the handling of spars and sails.
- g. To take charge of main mast operations when manoeuvring.
- h. To act as Line Manager and oversee the work of the Bosun, Cook, Coxswain and Watch Officers.
- i. To oversee and carry out general ship husbandry tasks.
- j. To ensure all upper deck and personal safety equipment is checked at regular intervals and the necessary recording logs are maintained.

Other duties

In order to deliver services effectively, a degree of flexibility is needed and the post holder may be required to perform work not specifically referred to above. Such duties, however, should not normally exceed those expected of an employee at that level.

As part of the initial induction in order to get to know the Sea Cadets, the post holder will be encouraged to assist as a volunteer with evening activities within a local unit (details to be agreed) for a period of one month within the first year of employment.

All employees are expected to take responsibility and comply with the MSSC's policies, procedures and training requirements, particularly in relation to safeguarding, health and safety, data protection and equality, diversity and inclusion. All employees must be familiar with and comply with all aspects MSSC policies.

Signed

Print Name

Date